



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

21st January 2019 18.00

Location: Lisnagarvey School, Lisburn

Present:	Marc Scott	MSc	Chairman
	Hazel Campbell	HC	Coaching Director
	Susan Agnew	SA	Development Director
	Mark Saunderson	MSa	Performance Director
	Neil Armitage	NA	AGB Director – not present
	Muriel Kirkwood	MK	Independent Director - via audio link
	Kim Pegrum	KP	Company Secretary

Action items assigned to Board members shown as bold initials, e.g. **(KP)**.

- 1. Apologies** – received from (NA)
- 2. Minutes from 10th December 2018** – approved. **(KP)** to post to website.
- 3. Actions from last meeting**

Task lists from previous meetings were reviewed. Incomplete tasks carried forward.

Calendar Officer – (KP) confirmed there had been no applications for this post.

4. Complaints

M.o.U with Archery Ireland – (KP) reported that (NA) had managed to arrange a meeting with Kevin MacDermott on Wednesday 20th February, location to be determined.

5. Financial report

Latest financial details and transactions reviewed. Balance stands at £12,903 with membership fees still coming in.

Book keeping – (KP) advised that David McCann from LCB has volunteered to do this work. He is employed in a financial capacity and after an exploratory meeting with (KP) he has indicated he is able to carry out the required work. Transfer of access to the ANI bank account from AGB is in progress. Agreed to put (KP) and (HC) as signatories to the account.

2018-19 budgets – (KP) explained that the budget draft has been updated with previous comments and estimated numbers. Discussion took place, some alterations to be made, but in principle draft can be adopted. All to check and confirm ahead of next meeting **(all)**.

Question raised about AGB events (ABO and Nat. Series) whether hosting club gets any financial help from AGB. **(KP)** to check with AGB.

Athlete Support Policy

No further discussion took place. (MSc) advised that J. Kremer should be available next month to attend a meeting with the Board to discuss this and the Eligibility Criteria subject. Agreed to make this a separate meeting, not a regular board meeting. **(MSc)** to arrange.

6. Membership status and report

Membership report – current membership is 488 with renewals still in progress. Bangor & District and Northern Flights have now renewed. Queens Uni has 57 members, some clubs still yet to complete renewals.

Eligibility to hold NI Champion title, NI Record or NI Team position – see item above under Athlete Support Policy.

(MK) left the meeting (7.30pm)

7. Calendar and Tournaments

ANI Indoor Senior & Junior Target Champs – see reports from LCB and (RH). All agreed these were successful and well run events.

2019 ANI Champs – (KP) reported the bids to host that had been received from clubs. Discussion took place to align bids to the events; Board members who are members of bidding club were excluded from parts of the discussion, in order to maintain neutrality in the decision making process.

All Ireland Field – BAB to be requested to hold this at Tollymore by moving date from 16/17th to 9/10th March. **(KP)** to check with BAB.

Inter Club Competition – LCAC & EBAC to host this at Lisnagarvey. **(SA)** to develop ‘novice’ event on second day.

Combined Target & Field – CoB to host at Boucher. **(SA)** to confirm with CoB.

Field Champs – BAB to be asked to host at Loughbrickland by moving date from 21/22nd Sept to 14/15th – must be WRS. **(KP)** to check with BAB.

Outdoor Champs 31/8 + 1/9 – **(KP)** to follow up with EBAC/NICSSA about possibility of hosting this at Stormont. Sat. = 1440 all styles, Sun. = 720 + H2H sights only; seniors & juniors both days.

Indoor (Senior & Junior) Champs – agreed to hold this over until LCB finalise their proposal to hold at a new venue. **(SA)** to follow up with LCB.

3D Champs – BAB to host at Loughbrickland at either 3/4th August or 27/28th April for 1 or 2 days. **(KP)** to check with BAB.

Agreed that all champs are 'open' events and to be advertised as such, but priority will be given to ANI entries.

Sport Integrity event – (MSc & HC) attended. **(KP)** to ask Des Jennings again for the evening session date.

8. Development report (SA)

Medals and Trophies – **(SA)** to advise current stock, after Indoor Champs. (SA) reported there are 33x 2018 trophies left over and proposed that these be re-labelled and used for the All Ireland Field Champs; all agreed and **(SA)** to arrange with Ironside, as well as selecting a new medal design for this event too.

Strategy – (MSc) estimated a budget of around £800-£1000 is required. **(MSc)** to obtain quotes for preparation of a detailed strategy plan.

Disability Committee – three expressions of interest received. **(MSc)** to call initial meeting. (KP) had received some information regarding disabled categories from Andy Partridge.

Youth Forum – three expressions of interest received. **(MSc)** to call initial meeting but intent is that the group will be driven by themselves.

9. Performance report

See report submitted by Andy partridge.

10. Coaching report (HC)

Coaching course – Level 1 assessment finishes this week. New Level 1 training being registered for 6/7th April. **(HC)** to advise details to (KP) for advert posting.

Team kit – ongoing with (HC).

(KP) requested that baseball caps or similar with ANI logo be obtained for the MPT Spinathon event, together with use of the banners held by (DL); **(HC)** to investigate.

Archery NI Way Forward initiative – **(HC)** to provide (KP) with details for announcement to clubs and members to solicit expressions of interest from archers, coaches and clubs (venues).

N.I. Records – target records are being updated. (HC) requested that when these are published, it be made clear that no retrospective claims for records can be accepted after,

say 1st April. In future all claims must be within certain time period from the shoot date. **(HC)** to review with **(MF)** for field records and make a proposal.

11. Any other business

MPT Spinathon 1/2/2019 – eight riders (including 2 ringers) are participating. £250 for ½ day is expectation from MPT from sponsorship raised.

Board Reporting – agreed that the Judges Committee should also submit a report for each Board meeting. **(KP)** to make the request to the committee.

'Aim to Shoot' information bulletin – all agreed this format is good and will help communication to clubs and members. **(KP)** to investigate how it can also be loaded to Facebook page.

12. Next meeting: Monday 18th March at Lisnagarvey School – Skype connection to **(MK)** to be tried as phone connection is poor quality.

Meeting closed at 9.15pm