



## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

15<sup>th</sup> August 2018 18.00

Location: Lisnagarvey School, Lisburn

<b>Present:</b>	Marc Scott	MS	Chairman
	Hazel Campbell	HC	Coaching Director
	Susan Agnew	SA	Development Director
	Neil Armitage	NA	AGB Director – absent
	Muriel Kirkwood	MK	AGB Director – absent
	Kim Pegrum	KP	Company Secretary

Action items assigned to Board members shown as bold initials, e.g. **(KP)**.

### 1. Apologies – MK & NA

### 2. Actions from last meeting

Performance Director position – (KP) reported there had been one new application and a citation has been requested. **(MS) & (SA)** to meet with candidate.

Tournament Officer – (KP) reported an application had been received. **(MS) & (KP)** to meet with candidate, but all agreed Robert Hall is suitable and should be given the job.

Club secretaries meeting – points arising.

Junior indoor shoot to include shorter distances/larger faces for kids/beginners.

A move to an earlier date (March/April) for Field Champs in future to be reviewed **(SA)**.

Record status approval of 4 months by AGB to be questioned; **(SA)** to query reason with Karen at AGB.

Inter Club Champs – to be same format as last year. **(SA)** to complete entry form.

### 3. Complaints

M.o.U with Archery Ireland – **(KP)** reported no further progress, no response from AI despite contact via **(SA)** to Sarah Twomey.

### 4. Financial report

Support for those archers selected to GB national teams (eg. World Field champs, Euro 3D champs etc.) – proposal document reviewed.

**(MS)** to ask legal guidance from John Kramer of Sport NI regarding support for ANI archers who are also AI members and are selected for Ireland team.

Junior Euronations team entry fees = 4x £52 = £208 - **(HC)** to obtain bank details of parents.

(KP) suggested making a donation to the Mary Peters Trust 'race to a million' appeal – all agreed to give £250. **(KP)** to arrange payment.

Asset register of trophies and medals - (SA) continues to work through this and presented the proposal:-

Replacement of President's trophy for Combined Target & Field.

(3) styles of single-use trophies to be purchased, quantity to be enough for next year or two. All agreed so **(SA)** to proceed with order and negotiate best discount, including offering Ironside to become an official sponsor of ANI.

## **5. Development report (SA)**

Consultation process: member survey –

(SA), (KP) and (MK) had carried out an analysis of data, summary reviewed. Results and analysis to be included in Member's meeting (see below)

## **6. Performance and Coaching report (HC)**

(HC) advise that she had been asked to co-ordinate the National Talent Development Programme in N.I. as part of the Talent Pathway restructuring including the revised and higher criteria for membership of the Performance Academy.

(HC) advised that 13 archers attended the Youth Festival and brought back 10 medals.

## **7. Special business**

Chairman's 'Way Forward' – (MS) explained his thinking on a number of strategic issues. Below are just high level comments on the subjects.

Strategy – the draft ANI Development Plan to be published for comment/consultation. **(KP)**

Policies & processes – (MS) asked what ANI policies and procedures existed. **(KP)** to circulate. (MS) recognised with such a small board it is difficult to create new policies etc.

Board & Committee structure – (MS) explained that a committee level structure is needed to free up the board for strategic issues and leave operational matters to committees. This requires more volunteers to step forward but would free board to become more effective.

Member Communication and engagement – (MS) missed the secretaries meeting so needed another opportunity to meet the membership. A members meeting ahead of the AGM was suggested and agreed, around Thursday 18<sup>th</sup> October. Reason for meeting to be advertised as feedback from consultation process, but to include other subjects. **(KP)** to organise.

Stakeholder engagement – (MS) suggested that contact with other external organisations is important, including Mary Peters Trust, NICVSA, Sport NI, Commonwealth Games Council, other sport governing bodies and other external parties.

Board Recruitment – how to recruit? Possibilities include larger companies with social responsibility policies, board-match service companies. Another suggestion might be that a Performance Director could come from another sport, for example.

Competitions in public venues – (MS) would like to see a championship shoot at a high-visibility public place, eg. Titanic Centre. Other suggestions included Balmoral Show, in front of Queen's Uni. Etc.

## **8. Next meeting: Monday 24<sup>th</sup> September at Lisnagarvey School**

Meeting closed at 10.20pm