



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

9th December 2019 18.00

Location: Lisnagarvey School, Lisburn

Present:	Marc Scott	MSc	Chairman
	Hazel Campbell	HC	Coaching Director
	Mike Henry	MH	Performance Director
	Neil Armitage	NA	AGB Appointed Director – not present
	Andrew Partridge	AP	AGB Appointed Director
	Eilish Ward	EW	Independent Director
	Kim Pegrum	KP	Company Secretary

Action items assigned to Board members shown as bold initials, e.g. **(KP)**.

1. **Apologies** – received from (NA). Welcome was extended to (MH) at his first meeting.
2. **Minutes from 11th November 2019** – approved. **(KP)** to post to website.
3. **Actions from last meeting**

Task lists from previous meetings were reviewed. Incomplete tasks carried forward.

Matrix of Directors Responsibilities – agreed to hold over until next meeting.

4. **Complaints**

M.o.U with Archery Ireland – (KP) advised that still no response had been received. **(MH)** offered to make contact with KMCD to ask him to respond.

5. **Safeguarding**

(EW) reported that she will be meeting with (RMc) again soon. The short training session at the AGM meeting by Paul Stephenson was agreed to be well done and useful. (KP) reported that the safeguarding contact details etc. had been re-instated onto the website Governance page.

6. **Financial report**

Latest financial details and transactions were reviewed against the budget plan. Balance stands at £15,674.55 at 1st December. 2019-20 membership fees are still coming in from clubs and direct members.

Funding for AGB Selection shoots – agreed to hold this subject over until (NA) in attendance, as AGB policies and contributions have an effect. **(AP)** agreed to investigate field team selection criteria at AGB.

7. Membership status and report

Current membership is 437 comprising 15 clubs, 1 university and 24 Direct members. Honorary memberships - (KP) advised that a question had been raised by a club secretary regarding two members believed to have been recognised by NIAS as honorary members and therefore were they exempt from ANI fees. (KP) had requested proof of status but nothing had been received as yet. Only one ANI member is recorded as an honorary member of AGB and ANI and pays no fees. (MSc) suggested that we should define criteria for honorary membership. (AP) to find out the AGB criteria and (MSc) and (EW) to enquire about criteria at Ulster Hockey and Gymnastics.

8. Calendar and Tournaments

ANI Senior Indoor Champs – (HC) confirmed that LCAC will host on Sunday 23rd February at Lisburn Leisureplex. Only concern was the £69/hour charge for the hall.

ANI Junior Indoors – ready to go ahead on Sunday 15th Dec.. Some discussion took place regarding getting a ‘personality’ to present trophies.

AGB Regional Chairs and Secretaries meeting – (MSc) advised he had been unable to attend.

2020 Board meeting dates – the draft dates were generally agreed, December date may need to go back one week due to possible AGB Champs clash.

Hosting of 2020 ANI Championships – (KP) advised that the invitation for clubs to tender needs to go out early in the New Year.

9. Development report (SA)

Development Director – this position now vacant, discussion took place regarding suitable candidates. (AP) suggested some one based in Luton who sits on UK Coaching Committee and is a good ‘ideas’ person.

Strategy document – discussion took place regarding comments made at AGM when this was presented. (EW) asked about the summary document for the clubs. (MSc) to prepare this. For launching to the clubs, (AP) suggested making a presentation during one of the major shoots i.e. when there is a captive audience. The February Senior Indoors was agreed an appropriate event to use. (MH) suggested use of a static display board with the summary details. (KP) advised a question had been received from (JR) when the document would be published on the website. Agreed to wait until after the presentation, also that some corrections to the text detail need to be made (Paris 2024 not Tokyo 2020, and remove NIFA reference). (MSc) to respond to (JR)’s question.

Disability Committee – nothing further to report.

Youth Forum – (MSc) advised that (JMCC) is keen to get going on this now.

10. Performance report

Pathway Report – (AP) presented a short verbal report and stated that the 2nd stage of UK Sports submission for funding is due 28th February 2020.

NIPA Strength & Conditioning Coach job posting – (AP) advised this was still ongoing.

Pathway Eligibility Policy document - (AP) advised this had now been approved by AI and Sport NI.

11. Coaching report

AGB Indoor Championships report – this was presented by (HC) and individual and team successes were noted.

2022 Senior Outdoor Euronations – (HC) advised that NI was due to host this. (MSc) suggested this could be the 'Titanic' site event.

12. Any other business

Correspondence office address – (KP) advised that the accountant in Dromore had agreed for ANI to use his office address for 'limited' local post (club membership fee cheques etc.). Lisnagarvey school was also available. All agreed to use accountant's address. (KP) to arrange and publish the address to the clubs.

Sport NI Clubs survey – poor response so far (only 4 clubs)

Age Friendly event at Belfast City Hall on 4th Feb.,2020 – agreed to pass info to CoB.

Armagh, Banbridge & Craigavon Council Senior Sports Awards – nominations were now requested.

Ulster Hockey Portstewart beach event – (MSc) explained idea around this event being planned for June, and the opportunity for archery to be a 'side' event and space would be allocated. Nearest clubs who may be interested to run a have-a-go or demonstration would be Causeway, Maiden City, N. Flights.

Skill Acquisition Conference – (AP) advised this is planned for April in Cork.

Next meeting:

Monday 20th January 2020 at Lisnagarvey School

Meeting closed at 8.20pm