



## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

**20<sup>th</sup> January 2020 18.00**

Location: Lisnagarvey School, Lisburn

<b>Present:</b>	Marc Scott	MSc	Chairman – not present
	Hazel Campbell	HC	Coaching Director
	Mike Henry	MH	Performance Director
	Neil Armitage	NA	AGB Appointed Director – not present
	Andrew Partridge	AP	AGB Appointed Director – not present
	Eilish Ward	EW	Independent Director
	Kim Pegrum	KP	Company Secretary

Action items assigned to Board members shown as bold initials, e.g. **(KP)**.

1. **Apologies** – received from (MSc) and (AP). Meeting not quorate so no decisions possible but discussion as per agenda continued.
2. **Minutes from 9<sup>th</sup> December 2019** – approved. **(KP)** to post to website.
3. **Actions from last meeting**

Task lists from previous meetings were reviewed. Incomplete tasks carried forward.

Matrix of Directors Responsibilities – agreed to hold over until next meeting.

### 4. **Complaints**

M.o.U with Archery Ireland – (KP) advised that still no response had been received despite asking for confirmation of the All Ireland Field Champs date. **(MH)** to make contact with KMCD. **(KP)** to forward previous correspondence to (MH) for info.

### 5. **Safeguarding**

(RMc)'s report was reviewed. **(EW)** to meet (RMc) later in February after her return from trip. (EW) reported no other issues. **(HC)** to provide list of all active coaches to (RMc) and speak to her to explain all coaches are already DBS checked..

### 6. **Financial report**

Latest financial details and transactions were reviewed against the budget plan.

Balance stands at £16,241.65 at 31<sup>st</sup> December.

2019-20 membership fees are still coming in from clubs and direct members.

(KP) expressed ongoing issue with lack of response from some Direct members who have not paid regional fees. Need AGB help to act as gatekeeper at membership renewal.

Funding for AGB Selection shoots – on hold until (NA) in attendance.

Membership fees committee – (KP) reported only two members have expressed an interest. Agreed to advertise one more time as last opportunity for anyone to participate using separate F/B post, as well as email to clubs.

## **7. Membership status and report**

Current membership is 446 comprising 15 clubs, 1 university and 24 Direct members. Honorary life memberships (HLM) -(EW) described Gymnastics honorary life membership guidelines; discretionary by Board, member for 10+ years, involved at national/regional level, possibly Olympic achiever, max. allowed of around 15-20 HLM's. (AP) had provided information from Freddie Collier about AGB HLM's and this was also reviewed.

## **8. Calendar and Tournaments**

AGB Regional Chairs and Secretaries meeting – notes from the meeting had been received and circulated to the Board for information.

Hosting of 2020 ANI Championships – (KP) advised of the bids received for each tournament, which were reviewed. Some date changes requested by clubs were agreed and generally bids matched the requirements so agreed to proceed accordingly. (MH) requested to see if the 3D Champs could be brought earlier, before the AGB team selection deadline for qualifying scores for the Euro 3D Champs on 18<sup>th</sup> May. Euro Champs take place on 25/26<sup>th</sup> July. **(KP)** to follow up on this.

**3D Championships**, Loughbrickland to be hosted by BAB, earlier date preferred.

**Inter club competition**, Lisburn by LCAC/EBAC, 20<sup>th</sup> June

**Combined Target & Field Champs**, Boucher Road by CoB, 19<sup>th</sup> July (moved from Sat to Sunday)

**Outdoor Target Champs**, Ballyclare Rugby Club by MCoA, date TBD pending ground availability

**Field Champs**, Sir Thomas & Lady Dixon Park by CoB, 19/20<sup>th</sup> September

**Senior Indoor Champs**, Banbridge Leisure Centre by BAB, 12<sup>th</sup> Dec.

**Junior Indoor Champs**, Banbridge by BAB, 13<sup>th</sup> December

2019 ANI Senior Indoor Champs – (HC) advised that Lisburn Leisureplex were insisting on full width back-netting in the hall and full risk assessment. 16 bosses could be fitted.

ANI Junior Indoors – no report had been received from TO.

## **9. Development report**

Strategy document – no update available.

Members summary document and bullet points etc. for presentation at Indoor Champs on 23<sup>rd</sup> February to be finalised **(MSc)**

Medals and Trophies – (KP) described latest status of medal and trophy stock, showing examples. 2019 trophies remaining after Senior Indoors (approx.. 40 off) will need to be rebranded with a new year; remaining All Ireland 2019 trophies (8 off) can also be rebranded for another use which is to be determined.

Current medal stock is good with plenty of gold, silver & bronze.

(KP) also showed examples of old N.I.A.S. Field Championship medals (around 100 in total) that had been handed in together with a number of various perpetual trophies. Ironside had completed a sample rebranding of the medals replacing the NIAS with Archery NI. All agreed that the medals and associated ribbons were too good to dispose of and the rebranding cost of ~95p was worth doing.

(HC) volunteered to take a close look at the box of perpetual trophies to understand their previous use and history. **(KP)** to supply them to (HC)

Disability Committee – no update available, no meeting had taken place.

Youth Forum – no update available.

## **10. Performance report**

Pathway Report – (AP) had provided a written report which had been circulated to the Board. This included the AGB policy for selection to Olympic team.

NIPA Strength & Conditioning Coach job posting – Andy Tsang had been appointed to this position.

Pathway Eligibility Policy document - (KP) advised that (AP) had requested this to be posted on ANI website but explained that, as it was an AGB document it would be better to post on the AGB website and have only a link on the ANI website. (KP) and (AP) had also agreed the document needed some edits to make it clear who it was aimed at and what it was describing.

(MH) proposed setting up some senior archer performance training, similar to the junior Performance Academy, using specialist coaches etc. brought across to N.I. for weekends. It was agreed to advertise to request who might be interested, in order to assess possible engagement. (KP) indicated that current finances would allow a contribution to part cover the costs, thus reducing cost to individual archers. **(MH)** to provide text for the post; **(KP)** to post and email to clubs.

## **11. Coaching report**

Level 1 & 2 Coaching Courses – (HC) advised that one of each level were planned for 2020 but dates not yet established (16 weeks notice is required)

Judges Committee Report – this had been received and circulated to Board. Two candidate judges had achieved County level; Board confirmed agreement to cover cost of their uniforms, as previously agreed.

(KP) advised that the judges estimated costs for 2020 were being established by the committee and will be advised soon.

## **12. Any other business**

Comber Rifle Club enquiry to start an archery club – (KP) explained the request received through the ANI website which was discussed. **(MH) and (EW)** agreed to visit Comber club for discussion and see what is needed. **(KP)** to forward contact details.

NICSSA Stormont – (KP) explained this project had succeeded to stage 3 and a detailed questionnaire had been received regarding facility design etc. It had been agreed with NICSSA archery club and NICSSA Sport association that the club would respond.

Claire Merron (deceased) ballot for bow – (KP) explained a request had been received from (AB) to hold a ballot to be drawn at the Senior Indoor Champs for Claire's bow, proceeds to go to Cancer Focus. All agreed this was acceptable.

Webmaster report – received from (SF) and reviewed. Club list page is still to be constructed – work in progress. Clubs' permissions are needed.

(KP) advised that a number of enquiries are being received through the website, for beginners courses, coaching etc.

Next meeting:

**Monday 16<sup>th</sup> March at Lisnagarvey School**

**Note: new time 7pm start**

Meeting closed at 8.10pm