



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

16th March 2020 19.00

Location: Ulster Hockey office and telephone conference

Present:	Marc Scott	MSc	Chairman
	Hazel Campbell	HC	Coaching Director – not attending
	Mike Henry	MH	Performance Director – on audio
	Neil Armitage	NA	AGB Appointed Director – not attending
	Andrew Partridge	AP	AGB Appointed Director – on audio
	Eilish Ward	EW	Independent Director – on audio
	Kim Pegrum	KP	Company Secretary

Action items assigned to Board members shown as bold initials, e.g. **(KP)**.

1. **Apologies** – received from (NA) and (HC).
2. **Minutes from 9th December 2019 and 20th January 2020**– approved.
3. **Actions from last meeting**

Task lists from previous meetings were reviewed. Incomplete tasks carried forward.

4. **Complaints**

M.o.U with Archery Ireland – (MH) reported that he had made initial contact with KMcD. (KP) confirmed that an official response had still not been received. **(MH)** to follow up.

5. **Safeguarding**

(EW) reported that there were no new issues. Discussions in progress with Paul Stephenson regarding availability of training courses which may be suitable for clubs.

6. **Financial report**

Latest financial details and transactions were reviewed against the budget plan.

Balance stands at £17,307.55 at 29th February 2020.

2019-20 membership fees are still coming in from clubs and direct members.

Some expenditure for rebranding of Field medals and new email accounts had taken place.

(KP) asked if the format of the financial report was satisfactory and (MH) agreed and

proposed that the report should only be discussed at the meeting by exception. All agreed.

Funding for AGB Selection shoots – on hold until (NA) in attendance. The recently announced Commonwealth Games in 2022 will involve this subject.

Membership fees committee – (KP) reported that the initial meeting had taken place with two interested members. Guidelines had been discussed and current membership fee data had been reviewed. Members agreed that a simple 'fix' was not possible and further investigation and asking for other ideas was required.

7. Membership status and report

Current membership is 466 comprising 15 clubs, 2 universities and 27 Direct members. (KP) asked if the format of the membership report was satisfactory and (MH) agreed and proposed that the report should only be discussed at the meeting by exception. All agreed.

Honorary life memberships (HLM) - (MSc) proposed that this should be held over until the AGM when the membership could be asked to make nominations.

8. Calendar and Tournaments

2019 ANI Senior Indoor Champs – report from (RH) reviewed. (MH) and (KP) stated that the event had been hosted well by LCAC and archers had enjoyed the day. (MH) suggested that the H2H part could be improved especially where categories only had one or two archers. (MH) to prepare a discussion document with proposals for next meeting.

9. Development report

Strategy document – (MSc) confirmed that the document had been fully updated and members' summary document was also complete. (MSc) to circulate to all board members. (MSc) apologised that he had not been available for the planned presentation at the Indoor Champs on 23rd February and stated that an alternative method to disseminate to the membership will be required. (KP) advised that only one member, had enquired on the day about the presentation and he had attended especially for this.

Medals and Trophies – (KP) advised that the old N.I.A.S. Field medals had been re-branded by Ironsides to Archery NI (samples were available to view). (KP) suggested that these medals be used for the NI 3D Champs and NI Field Champs; yellow and silver medals to be used for NI champions/runners-up and the orange medals to be used for the Open champions. All agreed.

(KP) also presented the choice of either updating the remaining single-use trophies from 2019 (45x Silver/Gold) and the leftover 2019 All Ireland Field Champs trophies (8x Blue/Silver) or purchasing some new, different trophies for the other 2020 championships. All agreed that a different style of trophy for this year would be better and to hold over the others for use in the future. (KP) to select a suitable trophy and place order to cover 2020 requirements.

(KP) asked if anyone wanted to take over the management of the trophies and medals. (AP) suggested that the membership committee might be able to take this on. (KP) to ask committee.

Disability Committee – no recent meeting had taken place but it had been requested that the Board ratified the Disability Inclusion Presentation. (MSc) advised that the Strategic Plan should proceed before the Disability plan can be presented. Agreed that (MSc) would talk with (JR) as soon as possible.

Youth Forum – this is now on hold due to the Corona virus restrictions.

ABO Field Champs – team selection will be required. Agreed that this will be left to **(HC/MH & KP)** nearer the time of the event, to be based on those archers who had entered and their recent performance, as previous years.

AGB 3D Champs – team selection also required, similar to ABO, as above.

Commonwealth Games – Jan. 2020 in India – limited information is currently available on this. (MH) asked when the prospectus giving format and styles etc. will be published. **(NA)** to advise. **(MSc)** to make contact with the NI Commonwealth Games Council. (NA) had previously stated that the Indian Government will be funding everything.

10. Performance report

Pathway Report – (AP) updated with information on the Sport NI applications which previously only included recurve but now compound too.

(DL) email re University liaison officer – discussion took place about this. (MSc) suggested pushing this back to (DL) to investigate who might do this. Possibly any one of the senior members who attend the Uni club might wish to do it, or maybe someone from the Uni sports association. **(AP)** to talk to (DL) about this.

MPT applications for funding – (AP) advised there were six applications; possibly three might be accepted, based on previous results.

lanseo H2H training – (RH) had not offered an alternate date for this yet. (MH) explained (RH) had little time at the moment, but he, (MH) could do the H2H at the outdoor champs, if necessary. **(MH)** to follow up with (RH).

11. Coaching report

Level 1 & 2 Coaching Courses – (HC) not present, so no update available.

Judges Committee Report – the updated judges expenses for this year had been provided (circulated prior to meeting). Funding was already included in the ANI budget (£1000). All agreed to support judges with £1200 that had been requested to cover their travel to judges conference and initial uniforms for two newly qualified judges. **(KP)** to action payment.

12. Any other business

Matrix of Directors Responsibilities – agreed to hold over until next face-to-face meeting.

Comber Rifle Club enquiry to start an archery club – (MH) explained that contact had been made and that he was waiting for a return call to arrange a visit.

Sport NI letter to (MSc) regarding previous NIAS grant – (MSc) advised that he was in discussion with Sport NI about this, disputing why Sport NI recognised ANI as succeeding NIAS in this matter but was not recognising ANI as the current governing body!

Committee training - (EW) reported back on this recent training event and thought it was relevant for any club, but also recognised that clubs might not turn up for attendance, if invited.

Newforge Launch – (AP) explained that the Newforge site was up for redevelopment and needed expressions of interest etc. to support EU grant funding application. Event last week, attended by (DL), launched the beginnings of the project with new funding approved. Eventually an archery facility will be included.

Articles of Association update – (KP) explained that the change relating to the required quorum for the AGM needed to have been advised to Companies House within two weeks of the resolution. As this was now passed (KP) suggested that the change be reviewed again and held over to the next AGM. As a point of interest some old NIAS paperwork showed that the AGM quorum for NIAS was only 15 members. (KP) suggested this might be a better solution, rather than the 50% of clubs which was proposed at the last AGM. All agreed to hold this over until the next AGM and prepare a formal proposal and vote then.

Webmaster report – no report received.

Big Mountain Production Company email – (KP) explained this company were looking for Irish speaking archers to take part in a TV production. All agreed that letter could be circulated to the clubs to respond directly. **(KP)** to action.

Moira Lakes request for Instructor course – (KP) explained request from developers of Moira Lakes facility for an Instructor course to enable them to offer archery instruction. This information had been passed to (DL) who was in progress of making contact to arrange a visit.

Anti-Doping information – (MSc) explained about some anti-doping information he had received recently. **(MSc)** to circulate to all board members.

Corona Virus situation – latest situation was discussed, including Archery GB's stance. A member had enquired what ANI was recommending to members. All agreed that a notice should be posted to the website and F/B page confirming that ANI was following AGB's lead and the government's directives. Any changes to these, or from the NI Assembly, ANI would follow the stricter actions. **(MSc)** offered to draft a set of words for the announcement to be circulated this evening. **(KP)** to post when content agreed.

Next meeting:

Monday 18th May at Lisnagarvey School at 7pm subject to Corona restrictions!

(KP) suggested that the ANI Officers be invited to the next convenient Board meeting (first part only) in order to engage them more closely, obtain feedback and provide open discussion. All agreed to do this, when next appropriate/feasible.

Meeting closed at 9.10pm