



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

18th May 2020 18.00

Location: remote video conference

Present:	Marc Scott	MSc	Chairman
	Hazel Campbell	HC	Coaching Director
	Mike Henry	MH	Performance Director
	Neil Armitage	NA	AGB Appointed Director
	Andrew Partridge	AP	AGB Appointed Director
	Eilish Ward	EW	Independent Director
	Kim Pegrum	KP	Company Secretary

Action items assigned to Board members shown as bold initials, e.g. **(KP)**.

1. Apologies – none

2. **Minutes from 16th March 2020**– approved with minor amendment from (NA).

3. Actions from last meeting

Task lists from previous meetings were reviewed. Incomplete tasks carried forward.

4. Complaints

5. Safeguarding

(EW) reported that a recent discussion had taken place with (RMCC) and discussions with Paul Stephenson regarding availability of training courses were on hold.

(EW) reminded everyone that this was Mental Health Awareness week and that some useful links had been passed to (KP) to post on the ANI F/B page. **(KP)** to action. (NA) advised that Aaron Coggan had related information being posted to the AGB website.

6. Financial report

Latest financial details and status to budget had been circulated prior to the meeting.

Balance stands at £16,171.25 at 30th April 2020.

(KP) advised that an offer had been received from a member's spouse to carry out the ANI book keeping, however the person requested to be paid for the work. As no other ANI volunteer is paid and the book keeping task is not a major job all agreed that paying for this was not preferred. In any case, before a paid position could be appointed the position would need to be advertised and made open for anyone to apply. Agreed to advertise again as a volunteer, unpaid position, with wider coverage to Sport NI, NI Sports Forum and Volunteer Now. **(KP)** to action.

2019-20 and 2020-21 Membership fees in current situation – discussion took place and (KP) and (NA) advised that despite requests to AGB for fee refunds for this year or reduction in fees for next, AGB was unable to do this. AGB was suffering financially during the crisis and had to furlough a large proportion of staff. There is also the concern that membership renewals in September may be reduced because of the inactivity in the sport this year. ANI membership this year is down on the same time last year (see membership report) and income is ~£2000 down.

(NA) advised that Adrian Bassett had been taken on by AGB as Customer Relations Management person and will be tasked to work on retaining and increasing membership, including helping ANI to investigate those prior members who had not renewed for this year. The database of non-renewal members will be required. (KP) to look at extracting this from Sport:80. (NA) to put Adrian in contact with (KP) and (MSc).

7. Membership status and report

Current membership is 474 comprising 15 clubs, 2 universities and 27 Direct members.

(KP) stated that (JM) had disappeared from the database and asked if anyone knew what had happened to him. (HC) volunteered to contact him to find out.

8. Calendar and Tournaments

2020 Championship shoots and 2021 Calendar – (KP) reported that some clubs had requested that their cancelled 2020 shoots be carried forward to the 2021 calendar as placeholders, so (SF) had been tasked to set up a draft 2021 calendar transferring all shoots.

AGB Regions meeting – notes and presentation material from this had been circulated prior to the meeting. (KP) said that a significant topic of discussion had been regarding membership fees (see above)

Planning for return to archery – (NA) said that despite lockdown AGB has been working hard to keep the membership engaged including working on the return to archery plans. When appropriate the AGB return to archery guidelines should be used by ANI too. (NA) recommended that they also be sent to Sport NI and NI Sports Forum and used to lobby for an early re-start to archery. (MSc) to action this.

(KP) suggested that maybe some hardship support payments might be made available to clubs to assist in the recovery from lockdown and enable restart and recruiting new members. See later point in AOB raised by (MSc)

9. Development report

Strategy document – (MSc) had circulated the updated document prior to the meeting and requested feedback a.s.a.p. (AP) had already advised some amendments related to Tokyo/Paris Olympic dates.

(NA) suggested that the Powerpoint summary is too long and that the members will not read it and that a one-pager is needed with KPI's to measure the progress.

20.25pm – (NA) left the meeting.

Medals and Trophies – (KP) presented the prices and suggested new trophy designs. All agreed to proceed with purchase of All Stars trophies and Mini Archery Awards. **(KP)** to place order.

Disability Committee – the report from the secretary of the committee had been circulated prior to the meeting.

Disability Awareness Presentation - (MSc) recommended this be accepted and all agreed. (MSc) stated that the committee would be re-started and he would be talking to (JR) the following day. Previous members would be asked to re-join and disability matters would be progressed.

The request for an Independent Director responsible for disability matters was discussed and rejected due to the limited resources of directors.

LTAD (Long Term Athlete Development) proposal – a document had been submitted by (JR) regarding this as a proposal for the Board's consideration. (AP) advised that the LTAD model does not work with the AGB development framework. (EW) asked what was meant by the proposal and what was expected? Discussion took place and all agreed that LTAD was not appropriate. Agreed that **(MSc)** would feed this back to (JR) during their discussion next day.

10. Performance report

lanseo H2H training – currently on hold. (MSc) asked if this could be done 'virtually'. **(MH)** agreed to enquire with (RH)

Pathway Report – (AP) updated the Board with the 'virtual' activities that are taking place including parents and athletes catch-up, S&C sessions and coach development sessions.

11. Coaching report

Level 1 & 2 Coaching Courses – currently on hold. **(HC)** agreed to review with AGB if dates could be booked. (MSc) asked if any 'virtual' activities could be done. **(HC)** to consider this.

12. Any other business

Comber Rifle Club enquiry to start an archery club – (MH) advised no progress on this; awaiting return contact from them.

Inter-Club Champs 20th June – **(HC)** to confirm that LCAC/EBAC still OK to host subject to local government guideline rules.

Corona Virus situation – situation was discussed including today's information from Stormont regarding some relaxation of guidelines and golf and fishing to be allowed. (MH) expressed concern that the next board meeting was scheduled for July and suggested an interim meeting sooner, especially if archery in N.I. resumes.

(MSc) proposed that an open meeting be arranged to engage with members and clubs regarding current situation, restart plans and recruiting new members. All agreed that an invitation be sent to all clubs with maximum of two representatives from each, in order to

restrict meeting size and maintain control of discussion. Virtual meeting to take place on Monday 1st June. Attendees to register ahead of meeting. **(KP)** to action.
An interim Board meeting to follow on Monday 8th June (tentative date)

Next meetings:

Monday 1st June – club meeting

Monday 8th June – interim Board meeting (to be confirmed)

Monday 20th July – scheduled Board meeting

Meeting closed at 9.15pm