



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

14th December 2020 19.00

Location: remote video conference

Present:	Marc Scott	MSc	Chairman
	Hazel Campbell	HC	Coaching Director
	Mike Henry	MH	Performance Director
	Michael Ferguson	MF	Membership Director
	Neil Armitage	NA	AGB Appointed Director
	Andrew Partridge	AP	AGB Appointed Director – not attending
	Eilish Ward	EW	Independent Director
	Kim Pegrum	KP	Company Secretary

Action items assigned to Board members shown as bold initials, e.g. **(KP)**.

1. Apologies – received from (AP)

Welcome was expressed to (MF) as Membership Director. (KP) advised that (MF) had been registered with Companies House, had been set up as regional admin in Sport:80 membership system and had been given a copy of the ANI Governance manual.

2. Minutes from 9th November and AGM 27th November – both approved; AGM as draft until members review at 2021 AGM.

3. Actions from last meeting

Task lists from previous meetings were reviewed. Incomplete tasks carried forward. **(KP)** to send draft MoU with AI to (MH). All agreed to invite the ANI Officers to the January '21 Board meeting.

4. Correspondence

5. Safeguarding

(EW) reported that discussion was underway with (RMc) for structuring the safeguarding plans and actions for next year.

6. Financial report

Latest financial details had been circulated prior to the meeting.

Current Balance stands at £16,595.43 at 3rd December 2020.

(KP) suggested ANI should consider purchasing a Zoom licence (~£120 for one year). (NA) suggested using MS Teams video conferencing which is included in the MS 365 email account that we have. Others agreed Teams was a good system. **(KP)** to set up for January's meeting.

7. Membership status and report

Current membership is 278 comprising 10 clubs, 1 university and 21 Direct members. (NA) advised that the AGB membership was around 22% down which is matched by the ANI membership.

(KP) advised that some Direct members who had renewed without paying ANI fees were now being chased up. Next action would be to remind those clubs who had not renewed memberships. (MF) asked to be copied on the correspondence to the clubs and he would help to follow up. (EW) also offered to help any clubs with grant funding applications, if required.

8. Calendar and Tournaments

AGM – feedback - discussion took place regarding the poor attendance and voting numbers. (NA) advised that the AGB virtual AGM was similarly poorly attended. (MSc) suggested that a specific engagement process could be tried early in the new year.

Return to archery – discussion took place about the latest situation and the announcement that was posted a few days ago (Friday 11th) following enquiries from MCoA and NICSA clubs. (MH) emphasised that the most important thing for members at the moment is to keep them informed and up-to-date with the guidelines/regulations. (MSc) advised that this can be hard to do quickly as Stormont makes a high level announcement, then it is cascaded and detailed through the Dept. of Communities and Sport NI. (MSc) agreed that next time there's a new Stormont announcement ANI should make a holding statement, then follow up as details develop.

Alternate ANI Indoor Champs – (MH) advised this was in progress and being developed with (RH) and that BAB had agreed to host (virtually).

All Ireland Field Champs – (MH) advised this was in progress with AI (Derek Dalton). A meeting with AI was planned within the next week. (NA) asked to be included in the meeting to help the AGB/AI relationship. **(MH)** to advise meeting details when set up.

Regional Chairs & Secs mtg – (NA),(MSc) and (KP) had attended. Discussion took place regarding content and how other regions are working, have issues etc. – not dissimilar to ANI's situation.

9. Development report

The Inclusion Committee – (MSc) advised that there had been a slight hiccup with the last meeting (30th Nov) not happening due to him being unwell. Next meeting is planned for January ahead of the next board mtg. (EW) expressed her disappointment that the meeting was cancelled and that communication needs to be improved, and that additional members are required.

10. Performance report

(MH) reported on his recent meeting with (CL) ,current AGB Pathway Manager. (KP) asked if she would be able to send reports on the Pathway Academy for the board meetings. (NA) advised that Sport NI funding had been rolled over for a further one year, after which a new application will be required and that ANI should take this over from AGB.

11. Coaching report

(HC) explained she had met with (JR) who was now working with (HC) to develop a coaching strategic plan. (HC) was also looking for more members (coaches) to join the committee. (MH) asked who the coaching plan is for. (HC) explained this is nothing to do with the Pathway but is for all members. (MH) asked to be kept involved.

12. Any other business

Next meeting: Monday 18th January 2021 – Board meeting

Meeting closed at 8.45pm