



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

19th July 2021 19.00

Location: remote video conference

Present:	Marc Scott	MSc	Chairman
	Hazel Campbell	HC	Coaching Director
	Mike Henry	MH	Performance Director
	Michael Ferguson	MF	Membership Director
	Robert Hall	RH	Development Director
	Neil Armitage	NA	AGB Appointed Director
	Eilish Ward	EW	- not present -
	John Ranson	JR	- attending invitee
	Kim Pegrum	KP	Company Secretary

Action items assigned to Board members shown as bold initials, e.g. **(KP)**.

1. **Apologies** – received from (EW)

Opening remarks – (MSc) asked for it to be recorded that the ANI Board extends best wishes to Patrick Huston for the Olympic competition starting soon, and for all the other GB team archers. (KP) to post best wishes to social media.

2. **Minutes from 17th May 2021** – after a query from (MF) was answered by (JR) these were approved.

3. **Actions from last meeting**

Task lists from previous meetings were reviewed. Incomplete tasks carried forward.

4. **Correspondence**

(DL) instructor course feedback – (DL)'s email had been circulated prior to the meeting with updates on his instructor course activities.

Moira Lakes – (KP) advised that for the third time ANI had been contacted about an instructor course for a new archery facility at Moira Lakes. (DL) had previously visited and had made contact again recently but nothing had progressed.

Enquiries for beginner courses – (KP) advised that there had been a recent increase in enquiries received regarding beginner's courses and location of archery clubs. This was seen as a positive result of the easing of lockdown.

Email requests from BAB and LCB – (MSc) requested this be included in the GBSP agenda item later in the meeting. Note: there was no decision to make any specific response to the BAB and LCB emails.

5. Safeguarding

Report from (EW) had been circulated prior to the meeting as (EW) not present.

ANI Safeguarding officer vacancy – remains an open position.

Safeguarding training for Judges Group – (MF) advised this was being progressed and had been arranged for maximum of 12 on 17th August.

6. Financial report

Latest financial details had been circulated prior to the meeting.

Current Balance stands at £23,812.75 at 30th June 2021.

Bills to pay:

NI Sports Forum membership 2021/22 £110 – after some discussion about the value of membership, all agreed to pay this.

Engraved plates for residual 2019 trophies and Field medal ribbons – (KP) explained that new engraving was required for the 45 residual trophies before use in 2021 for the outdoor champs. Also that there were a shortage of approx. 80 ribbons for the balance of the re-branded Field medals. Total bill around £100 was agreed to proceed.

7. Membership status and report

Current membership is 305 comprising 11 clubs, 1 university and 22 Direct members.

Direct member non-payers – (KP) explained that four Direct members who have still not paid their regional fees to ANI had now been suspended by AGB.

Membership fees committee for 2022-23 ANI fees – (KP) advised that one other member (ML) had come forward to join this committee in addition to those members from last year's committee. An initial discussion had taken place with some preliminary suggestions for 2022-23 fees. Full proposal to follow at next Board meeting. Part of the committee's discussion had included how to change the membership structure to include a reduced 'family' membership and a 'social archer' category, but these would need to be adopted by AGB and incorporated in the Sport:80 system. (NA) advised that he had gained AGB Board approval for a full detailed review of the AGB membership fees categories and rates for implementation at October 2022. (NA) requested **(KP)** to send any related suggestions on this to him.

8. Calendar and Tournaments

ANI 3D Championship shoot 19/20th June – this had taken place with positive feedback from a number of participants.

All Ireland Field Champs – (MH) advised no response had been received from AI about the next scheduled meeting which would include discussion on this.

ANI Interclub Competition – (HC) advised no date had yet been proposed by LCAC/EBAC.

ANI Combined Target & Field (CoB) – CoB had set a new date of 1st August and the entry form had been released. Discussion took place regarding communication from CoB.

AGB Youth Festival 26-30th July – (MH) and (HC) confirmed that the highest qualifying scores would determine the team selection.

AGB Commonwealth Archery Champs Europe (CACE) 27-29th August – (MH) advised that a low number of expressions of interest had been received (9 archers for 6 disciplines, 3 archers per team) and that there were only sufficient archers for the gents and ladies recurve teams, no compound or barebow teams could be made. (MH) asked if ANI wanted to send a part-team or not send anyone. Discussion took place with varying opinions and a vote was taken to send what teams were possible and to make £150 per archer support payments. This vote was carried.

ANI Outdoor Target Champs (MCoA) 15th August – (RH) advised this was on track, entry form had been published.

ANI Indoor Champs Sat/Sun 11/12th Dec. – (KP) advised that BAB had reserved the BLC for the junior champs on the Sunday, but asked if any other club would be prepared to host the senior event. Information available indicated no other clubs were able to host, so all agreed for BAB to be asked to host both. **(KP)** to enquire. (RH) suggested that maybe both junior and senior might be accommodated in one day.

9. Development report

Sport NI Governing Body Support Programme (GBSP) – (MSc) advised that an initial meeting had taken place (MSc, MF & RH) and a draft budget agreed, which he presented on screen to the meeting (no copies circulated). The budget divided the £10k grant sum into six categories of expenditure including for clubs, ANI open shoot, disability and mental health programmes, club education and a development budget. **(MSc)** advised that if the budget is broadly acceptable a follow on meeting to establish the detail behind the budget would be called in two weeks' time with MSc, MF, RH, JR & SFMcK.

(NA) advised about the AGB data collection process at Have-a-Go's, (KP) confirmed BAB had completed this on 10th July event, and (NA) agreed with the budget proposal. All generally also agreed with the budget as presented.

8.38pm (NA) apologised and left the meeting.

The Inclusion Committee – the report and other documents from the committee had been circulated prior to the board meeting, and these were discussed:-

Inclusive Sport Award from DSNI – (JR) advised that DSNI now approved the award to be presented to ANI. The board just needed to approve the documents. (MSc) proposed approval and all agreed.

Disability Inclusion training – (JR) advised that the next committee meeting will fix the date for the next training session.

Autism training – (MF) and (JR) indicated their interest to attend this.

Disability Adaptive Archery & Equipment – (JR) expressed his thanks to (NA) for putting him in contact with (HG) about this subject, as she had been very helpful.

Self-declaration classification document was also proposed for approval by (MSc). (JR) to talk with (RH) about the details but all approved the document. (MH) asked if there were any disabled archers potentially available for future Paralympics. (JR) advised that he knew of only three disabled NI archers at the moment.

AGB Structure Review process including Home Nations steering group – (JR) advised that this was in progress. (KP) advised that he had been interviewed by one of the consultant's employed by AGB for this project and that (MSc) is also to be interviewed. **(MSc)** to arrange time/date.

Judges report – a report had been circulated immediately prior to the meeting, as it had only just been received. This was not discussed, so **(all)** board members to review after the meeting. Report includes requests for three items of funding for the judges including Safeguarding training (in progress), First Aid training, and purchase and training for a portable Defibrillator.

10. Performance report

Commonwealth Games (India 2022) – (MH) advised that this had been cancelled.

MPT ranking policy – no further information on this.

Pathway report – a report from (CL) had been circulated prior to the meeting.

11. Coaching report

(HC) reported that the next stage in the coaching development plan was to visit clubs and discuss their feedback information from the survey.

Session (previously Level 1) Coaching Course - (HC) advised that this had started tonight and that there were 7 attendees.

12. Any other business

Updated Governance manual – (KP) advised that the Governance manual document pack had been updated with the recently updated complaints and financial policies and other minor updates and the link to the file on a shared drive had been circulated to the board.

Volunteer Now training courses - (KP) advised that included in tonight's meeting paperwork was information from Volunteer Now for their upcoming training courses.

Club Secretaries and TO's meeting – Thursday 12th August – (KP) advised that this date had been reserved for this meeting in order to draft the 2022 shoot calendar. All agreed to go ahead with this and arrange it as an optional face-to-face and video attendance. **(KP)** to check room availability with NICVA and issue meeting notification. Any other business to be included in this meeting, to be advised **(all)**.

Next meeting: Monday 27th September 2021 – Board meeting

Thursday 12th August – Club Secretaries and TO's meeting.

Meeting closed at 9.00pm